



A Key Resource is

www.ethics.ga.gov

The following information can be found on our website:

- The Ethics in Government Act
- Resource Manual of Facts & Forms
- Training Workshops Schedule
- Filing Officers Electronic Reporting System (F.O.E.R.S.)
- Filing Schedules for Candidates & Public Officials
- Events & News Notifications
- Forms & Publications for Distribution
- Contact Information

How to Contact Us

Mail:

State Ethics Commission
200 Piedmont Ave
Suite 1402 - West Tower
Atlanta, GA 30334

Internet:

www.ethics.ga.gov

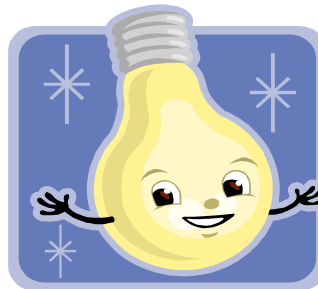
Email:

gaethics@ethics.ga.gov

Telephone:

Toll-free
1-866-589-7327
Regular line
1-404-463-1980

A good idea - - - call for assistance



State Ethics Commission

Filing Officer Outreach Programs



HOW DO I REQUEST ASSISTANCE?

WHAT WE OFFER

The State Ethics Commission offers outreach programs to systematically train filing officers on their duties under the Ethics in Government Act. We know these filing officers play a vital role in carrying out the purposes of the Act, inasmuch as they are charged with distributing, reviewing, and retaining campaign finance documents.

Our outreach training programs focus on the duties of a local filing officer.

Our goal is to provide training workshop participants with a better understanding of the Ethics in Government Act and thereby assist participants in achieving and maintaining compliance. Our overall objective is to reduce the number of filing officer violations for failure to conform to the reporting requirements under the Ethics in Government Act.

Need assistance with navigating the Filing Officers Electronic Reporting System?

Need a refresher course on what to look for when reviewing a campaign contribution disclosure report or personal financial disclosure statement?

Need a general overview of your filing officer duties as required by law?

Simply contact a member of the SEC Education & Information Staff:

BeLinda Godwin
Education & Information Officer
404-463-1992
bgodwin@ethics.ga.gov

Maria Cartwright
E-filing Coordinator
404-463-7740
mcartwright@ethics.ga.gov



OVER 200 TRAINING SESSIONS HELD TO DATE

Educational outreach program training workshops began prior to 2003. The program has experienced tremendous growth and is continuing in full force in 2008. Additionally, site specific outreach visits have increased. These have been well-received and many filing officers have benefited from the experience.

Many filing officers who do not receive training may fail to properly carry out their duties under the Ethics in Government Act. A filing officer may be subpoenaed to appear before the SEC for failure to comply with the Act, and civil penalties may be imposed.

All filing officers are strongly encouraged to take advantage of the educational opportunity offered through the outreach program training workshops.



**The State Ethics Commission
is Committed to
Providing Training for
Georgia's
City & County Filing Officers**

